

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES DECEMBER 18, 2017

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, DECEMBER 18, 2017 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:06 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor, MyKale Garrett, Mayor Pro Tem, Bruce Kantor

Members Present: Council members Frank Brock, Ian Ferguson, Donna Stallings

Also Present: City Attorney Scott Baker, Pamela Bratschi, Interim City Administrator, Chief Scott McKee, Interim DDA Director Ken Marten and City Clerk Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CONSENT AGENDA

CO-17-187 APPROVAL OF AGENDA/CONSENT AGENDA

Motion by Council member Brock, seconded by Council member Ferguson to approve the Agenda/Consent Agenda.

Yes: Brock, Garrett, Ferguson, Kantor, Stallings

No: None

Motion carried.

CO-17-188 Minutes of Study Session held on November 20, 2017

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Study Session Meeting of November 20, 2017.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-17-189 Minutes of the Regular Meeting on November 20, 2017

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Regular Meeting of November 20, 2017.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

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CO-17-190 **Minutes of the Study Session Meeting on December 4, 2017**

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Study Session Meeting of December 4, 2017.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-17-191 **APPROVAL OF DISBURSEMENT REPORTS**

City Council asked specific questions and Pamela Bratschi answered them.

Motion by Council member Brock, seconded by Council member Ferguson to approve the Disbursement Report of November 1, 2017 through November 15, 2017 totaling \$64,363.36 and the Disbursement Report of November 15, 2017 through November 30, 2017 totaling \$448,961.55.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-17-192 **Consideration of a Motion to Accept Departmental Reports**

Mayor Garrett said Jim Wright, Code enforcer will extend his hours to - Monday, Wednesday, Friday and evening hours during winter months. During summer months, he will work on Saturdays.

Council member Stallings asked for an update on the sign Ordinance.

Scott Baker said that if it's a permanent fixture in the parking lot, it can be treated as a sign. If the sign is being moved around from space-to- space it's not something that would fall under the sign ordinance.

Chief Scott McKee said there is a problem with scams nationwide. He will put information out on Facebook and Your Town magazine as what to look for regarding scams.

Motion by Council member Ferguson, seconded by Council member Kantor to accept the departmental reports.

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Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-17-193 **PETITIONS**

Jason Hammond, 27590 California Dr. S.E., introduced the Lathrup Village Civic Coalition as a non-partisan group helping to educate the community.

Pamela Bratschi introduced new staff member, Daniel Zuchowski.

Council member Ferguson said a new web master it's needed to bridge the gap between the City and Social media - e-notify should be updated first. Ken Marten will work on updating.

CO-17-194 **PUBLIC HEARING**

None

CO-17-195 **ACTION REQUESTS**

- a. Consideration to Approve Special Assessment Resolution for the Tentative Assessment Roll

Pamela Bratschi, gave an overview and answered questions from City Council.

Motion by Council member Stallings, seconded by Council member Ferguson to adopt the attached resolution and set the public hearing date for Special Assessments for January 22, 2018 at 7:00 p.m.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-17-196 **ACTION REQUESTS**

- b. Consideration to Approve City Council Meeting Dates for 2018

City Clerk Talley, gave an overview and answered questions from City Council.

Motion by Council member Stallings, seconded by Council member Brock to adopt the 2018 City Council Meeting schedule.

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Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

c. Consideration to Approve the Salt Bid

Pamela Bratschi gave an overview and answered specific questions from City Council.

Motion by Council member Brock, seconded by Council member Stallings to approve the bid from Cargill, Inc. of \$56.69/Ton for FY 2017-18.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: No

Motion carried.

d. Consideration to Approve the Purchase of the CivicPlus Recreation Software

This item remained tabled.

e. Consideration to Approve the First Reading of an Ordinance dealing With Minors in Possession of Alcohol

Scott Baker gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Ferguson to Approve the Frist Reading of Chapter 46 Miscellaneous Offense, Article I in General, Section 46-14 and set January 22, 2018 for the Second Reading and adoption.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: No

Motion carried.

f. Consideration to Approve aa Resolution for Retiree Health Funding Vehicle Trust

Pamela Bratschi gave an overview and answered specific questions from City Council.

Council member Kantor would like a quarterly review on how we are performing.

Council member Brock said he would like an update on the pension/retirement funds.

Motion by Council member Stallings, seconded by Council member Brock to Adopt the MERS Retiree Health Funding Vehicle Uniform Resolution to set up an account for future (OPEB) liabilities. Designate the Treasurer to make necessary changes.

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Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: No

Motion carried.

- g. Consideration to Appoint Fred Prime a member to the City of Lathrup Village Downtown Development Board of Directors

Motion by Council member Stallings, seconded by Council member Ferguson to appoint Fred Prime to the City of Lathrup Village Downtown Development Authority Board of Directors.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: No

Motion carried.

- h. Consideration to Approve an Executive Search for a New City Administrator

Pamela Bratschi, gave an overview and answered specific questions from City Council.

Mandy Reed, Michigan Municipal League gave an overview and answered specific questions.

Motion by Council member Brock, seconded by Council member Stallings to approve an Executive Search for a new City Administration with Michigan Municipal League not to exceed \$10,000.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: No

Motion carried.

CO-17-197 REPORT OF CITY ADMINISTRATOR

None

CO-17-198 CITY ATTORNEY

Wished everyone Happy and safe Holidays!

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CO-17-199 UNFINISHED/BUSINESS

Mayor Garrett said City Council should not respond to social media because if three or more City Council members respond, it's a violation of the Open Meetings Act. If there are any questions/concerns email or contact the City office.

Council member Donna Stallings said City Council will get together to discuss different committees, list of contracts for the City and thanked everyone for coming out to her coffee hour.

City Council wished everyone Happy Holidays.

CO-17-200 ADJOURNMENT

Motion by Council member Brock, seconded by Council member Stallings to adjourn this meeting.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: No

Motion carried.

This meeting was adjourned at 8:16 p.m.

Transcribed by Yvette Talley

MyKale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk